# CTL Code of Conduct

I understand that my group is required to follow Penrose Library rules while using the CTL.

- My group agrees to:

  ____Refrain from eating.
  ____Return tables and chairs to how you found them.
  ____Leave whiteboards clean.
  ____Present Whitman ID if requested by Library Staff.

- Instructional programs have priority to use the room, and your group may have to relocate for the evening. We will let you know ASAP if we have any classes to teach in the evenings.

Penalties for not observing the code:

- I understand that not observing this code of conduct or allowing others in the CTL to not observe it could result in disciplinary action for my group including:

  ____Remediating any problem reported with the space (cleaning, whiteboards or tables).
  ____With repeated violations, being blocked from using the CTL for the rest of the semester.
  ____Being blocked from entering the lottery in the following semester.

Print Name_____ ID #_____

On behalf of (group): _____

Signature_____
Date:_____